

***IJLS* STYLE SHEET**

I. General Manuscript Guidelines

- A. Document direction: Left to Right (especially for authors who use bi-directional Microsoft Word like Arabs, Iranians, ...)
- B. Margins: 2.5 cm on all sides (top, bottom, left, right);
- C. Font Size and Type: Cambria (11-pt) or Times New Roman font (12-pt); When saving your files, please embed all fonts you used in them.
- D. Line Spacing: single-space throughout the paper and the title page file.
- E. Alignment: Flush left or justified low
- F. Paragraph Indentation: none
- G. Page Numbers: Insert simple numbering in the top right corner; avoid decorations and page borders.
- H. First person usage: As a general rule, use impersonal rather than personal language. For example, use “The results indicated that ...” rather than “Our results indicated that ...”
- I. Order of sections in the manuscript: Title, Abstract, Keywords, Introduction, Background, Method (i.e., Participants, Instruments, Procedure), Results, Discussion, Conclusion, References, Tables, Figures, Appendixes.

II. Manuscript Structure:

Title:

Two parts separated by colon (:) and does not exceed 50 characters (punctuation and spaces included); only the first letter in each part (and proper nouns/adjectives as well as abbreviations/acronyms are capitalized. Title is flush with the left margin.

Abstract:

The abstract is a one-paragraph, self-contained summary of the most important elements of the paper. The abstract is in block format; its word limit is between 150 and 200 words. All numbers in the abstract (except those beginning a sentence) should be typed as digits rather than words. Avoid references/citations in your abstract. Make sure to include the basic rhetorical moves for this subgenre (i.e., Introduction/purpose, Method, Results, Conclusion--IMRC). Your abstract should at the least briefly state the purpose of the research, the main method, the principal results and the major conclusions. It should be presented as a separate section and must be able to stand alone. For this reason, 'references' should be avoided in the abstract, but if essential, then cite the author(s) and year(s). Also, non-standard or uncommon abbreviations should be avoided, but if essential they must be defined at their first mention in the abstract itself.

Keywords:

Provide 5 to 8 keywords, each beginning with a capital letter and separated by semi colon (;)

1. Introduction

Provide 1 to 3 paragraphs of introduction. The introduction should establish a niche in the area to which the study belongs, should identify a gap in that area, should occupy the gap, and should state the purpose of the study.

2. Background

Provide 2 to 5 pages of background for your research if the manuscript reports a quantitative study. The sources you cite should be RECENT, SEMINAL, and OUTSTANDING. Sources that are more than 5 years old should be avoided unless they are seminal outstanding sources. Source material must be documented. The underlying principle is that ideas and words of others must be formally acknowledged. Correct citation forms (according to *IJLS* Editorial Style) should be followed. PLAGIARISM should be

avoided. When a direct quotation is used, always include the author, year, and page number as part of the citation. Avoid too much direct quotations. (See our *IJLS* Editorial Style guidelines)

3. Method

In this section (which can include a number of sub-sections, say, **3.1. participants**, **3.1. instruments**, **3.3. procedures**) give a detailed description of the design of your research. The reliability and validity of the instruments should be reported. Sampling, research method, data collection procedures, and all the other steps taken in the design and implementation of research as well as data analysis should be described. Technical language should be used.

Provide sufficient details to allow the context of the work to be thoroughly understood and/or for the work to be reproduced. Provide sufficient detail for readers to understand how you engaged in your inquiry. Clear descriptions of your context and participants along with strategies used to collect and analyze data should be described. Evidence of reliability and validity of the instruments used should be supplied.

4. Results

Provided a technical report of the results as well as a discussion of the findings of your research. You may want to use textual enrichment tools (figures and tables) here. Make sure that you follow scientific codes of DATA COMMENTRY writing here. Do NOT insert the tables/figures/graphics in the text here. Just indicate the place where you want each table/figure/graphic to appear. Here is an illustration:

(ESM). During classification, out of the total 4035 ESM strategies found in the corpus, six types of ESM strategies were identified: Reasons (1218; 30.2%), Preparators (287; 07.1%), Disarmers (106; 02.6%), Precursors/Alerters (1025; 25.4%), Alternatives (184; 04.6%), and Positive Politeness Strategies (1215; 30.1%). Table 3 displays the results of Descriptive Analyses of ESM strategies found in my corpus.

TABLE 3 GOES HERE

In our corpus, out of the total 4035 responses in which Persian speakers had used ESM strategies for modifying request head acts, 'Reasons' were used in 652 (16.16%) cases to modify HPS requests, in 232 (05.75%) cases to modify DPS requests, and in 334 (08.27%) cases to modify SPS requests. As a second strategy, 'Preparators' were used in 145 (03.59%) cases in HPS requests, in 61 (01.51%) cases in DPS requests, and in 81 (02.00%) cases in SPS requests. Along

5. Discussion

In discussing the findings of your study, you should explore the significance of the results of your work, not repeat them. Returning to relevant literature from the background section, you should show in this section how your work connects with or interrupts the already published body of existing literature. It is highly recommended that your discussion should:

- Restate the aims, objectives, procedural information, theories, and research questions; use metadiscursive elements or metatext (e.g., the aim of this study was to . . .).
- Comment on your results; Provide subjective judgments about your results, interpret your findings, and compare your work with the literature. The discussion can often draw on one, all, or a combination of these four steps:
 1. Interpreting results,
 2. Comparing/Contrasting results with literature,
 3. Accounting for results, and
 4. Evaluating results.

6. Conclusion

This section can conclude the study, recapitulate the main findings, describe the implications of the results, and make some suggestions and recommendation. You may specifically want to:

- Summarize your Study: You will provide a summary of the whole study—but not just a summary of the results.
- Evaluate your Study: Judge your study in term of its significance, limitations, delimitations, generalizability, novelty, strengths, and weaknesses. Do this by:
 1. Indicating limitations,
 2. Indicating significance/advantage, and/or
 3. Evaluating methodology
- Deduce from your research: Make suggestions concerning areas for further research or solutions to certain problems. Provide implications for teaching. Do this by:
 1. Making suggestions,
 2. Recommending further research, and/or
 3. Drawing pedagogic implications.

References

Provide a list of the sources you have cited in the manuscript. There should be a one-to-one correspondence between the entries that appear in the list and the sources that have been cited in the manuscript. Go by *IJLS* Editorial Style conventions. (See our *IJLS* Editorial Style guidelines)

Tables (Each on a separate page)

Provide each table to be inserted in the text. Notice that each table should appear on a separate page (you may use the CTRL+ENTER key combinations to break between pages). For each table, provide a caption, and number the tables consecutively. Go by *IJLS* Editorial Style conventions. Table captions should appear above tables. Here is an illustration; note the italics, capitalization and punctuation.

Table 1
The Comparison of Means for Age as the Independent Variable

	Male	Female
Mean Age	13	12.5
N	37	54

Figures (Each on a separate page)

Provide each figure to be inserted in the text here. For each table, provide a caption, and number the figures consecutively. Go by *IJLS* Editorial Style conventions. Figure captions should appear below figures. Notice that each figure should appear on a separate page. Here is an illustration; note the italics, capitalization and punctuation.

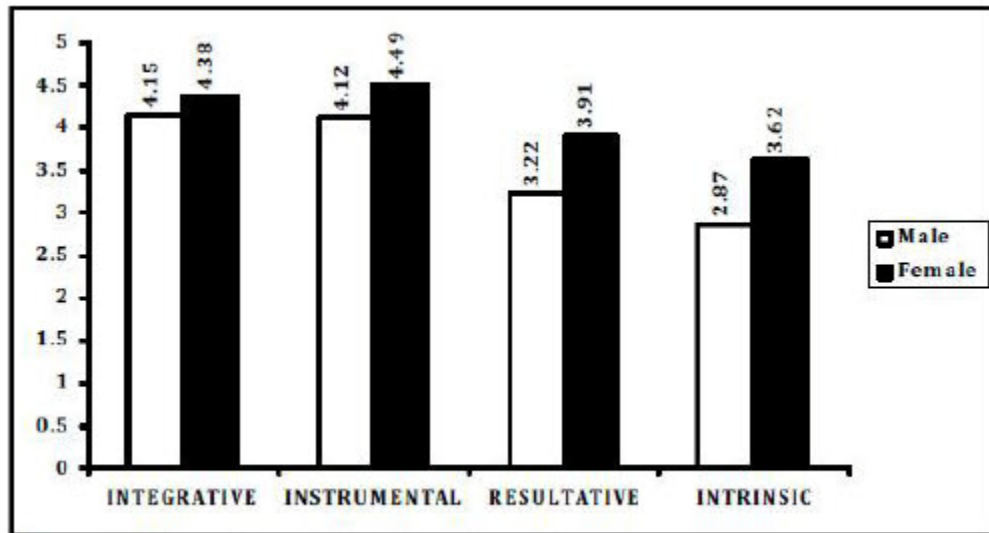


Figure 2. Selected motivation items based on responses.

Appendices

Provide all the questionnaires, tests, and so on that you used as your data collection tools. If you cannot include them in the manuscript, please include them as separate files in your submission package. If there is more than one appendix, they should be identified as A, B, etc.